

CITY OF MT. MORRIS
Downtown Development Authority Meeting
June 18th, 2025
1:30 P.M.

- 1. MEETING CALLED TO ORDER:** Chairperson, Lou Templeton
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF MINUTES:** Regular meeting minutes from May 21st, 2025.
- 5. COMMUNICATION:**
None.
- 6. APPROVAL OF TREASURER REPORT**
- 7. PUBLIC COMMENT**
- 8. UNFINISHED BUSINESS:**
None.
- 9. NEW BUSINESS:**
 - a. 2025 Food Trucks
 - b. Discussion on ideas for downtown green sign
 - c. 2026 U.S. celebration of 250 years
- 10. PUBLIC COMMENT**
- 11. DDA MEMBER COMMENTS**
- 12. ADJOURNMENT**

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

None.

NEW BUSINESS:

a. 2025 Food Trucks

Matt Gunn stated that with our last event, there were a few trucks that decided to cancel due to weather, and we should come up with a solution moving forward about cancellation fees.

Chris Dixon stated that if we are going to penalize the trucks that cancelled, then we should also reward the trucks that did come out for the event.

A motion was made by Chris Dixon and seconded by Matt Gunn to approve a 50% credit (\$75) for the food trucks that did pay for May, and the ones that cancelled/didn't show will owe 50% (\$75) for the following event.

[illegible]

Motion Carried.

A motion was made by Chris Dixon and seconded by Joyce Bartos to pay Vic's Party Rental up to \$800 per month for the tents, chairs, tables, and port-a-potty's for June, July, and August's food truck events.

[illegible]

Motion Carried.

A motion was made by Lou Templeton and seconded by Mallory Young to pay up to \$500 for entertainment at the food truck events for June, July and August.

Roll call:

_____7____Ayes	_____0____Nays	_____3____Absent (R. Young) (Cummings) (Dubey)
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Motion Carried.

b. Downtown digital sign

City Manager/Clerk Spencer Lewis stated that a technician from Signs by Crannie, looked into the replacement parts for the specific sign we have downtown currently, and found out that we cannot get replacement parts. We will replace the antenna that is currently on the digital sign and see if the connection improves.

Chris Dixon stated that he can check with his step-son, who now works for Bill Carr Signs, and get some quotes.

The DDA members spoke with DPW Superintendent Paul Zumbach on upcoming projects that he would like to see done, and what he recommends for the DDA.

c. Mt. Morris Marching Band – 2026 Washington D.C. Memorial Day Parade trip

Lou Templeton stated that we have received a letter from the Mt. Morris Marching Band / School District, and they are looking for sponsors for the upcoming 2026 Memorial Day Washington D.C. Parade that the high school marching band was invited to participate in, and she believes this is a great opportunity and we should support this endeavor.

A motion was made by Joyce Bartos seconded by Matt Gunn to approve \$1,000.00 to the Mt. Morris School District for the Mt. Morris Marching Band 2026 Washington D.C. Memorial Day Parade trip.

Roll call:

_____7____	Ayes
_____0____	Nays
_____3____	Absent (R. Young) (Dixon) (Gunn)

Motion Carried.

PUBLIC COMMENT

Wayne Walter thanked the DDA for their contribution to the marching band trip.

DDA MEMBER COMMENTS:

Erika Ratkov questioned when the ice cream shop was going to open?

Mallory Young stated she got some pricing on light post banners for graduating seniors next year, and wanted to figure out when she should reach out to the schools. She also touched on the court closure here downtown in August.

Joyce Bartos stated that she loves the banner downtown on the green sign, and thinks we should look into getting more things posted on the green sign downtown for the rest of the year.

Lou Templeton stated that she is excited for the future and what it holds.

ADJOURNMENT:

There being no further business, the meeting was adjourned at **2:33 p.m.**

Spencer Lewis, City Clerk

PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE		ACTIVITY FOR		AVAILABLE	% BDDT
		AMENDED BUDGET	NORMAL (ABNORMAL)	05/31/2024	MONTH 05/31/2024	BALANCE		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 000								
248-000-402.000	CURRENT PROPERTY TAXES	15,000.00	16,356.24	0.00	(1,356.24)	109.04		
248-000-445.000	CURRENT PROPERTY TAX PENALTY	100.00	45.34	0.00	54.66	45.34		
248-000-672.000	OTHER REVENUE	0.00	993.43	0.00	(993.43)	100.00		
248-000-675.100	FOOD TRUCK REVENUE	1,800.00	4,965.00	1,680.00	(3,165.00)	275.83		
Total Dept 000		16,900.00	22,360.01	1,680.00	(5,460.01)	132.31		
TOTAL REVENUES								
		16,900.00	22,360.01	1,680.00	(5,460.01)	132.31		
Expenditures								
Dept 103 - AUTHORITY BOARD								
248-103-701.000	SALARY & WAGES	6,000.00	3,105.29	68.20	2,894.71	51.75		
248-103-714.000	FRINGE BENEFITS	2,500.00	925.81	16.56	1,574.19	37.03		
248-103-740.000	OPERATING EXPENSE	4,000.00	3,106.82	1,383.00	893.18	77.67		
248-103-880.000	COMMUNITY PROMOTIONS	1,500.00	700.00	0.00	800.00	46.67		
248-103-940.000	RENTAL	1,200.00	476.76	20.32	723.24	39.73		
248-103-970.000	CAPITAL OUTLAY	2,000.00	0.00	0.00	2,000.00	0.00		
Total Dept 103 - AUTHORITY BOARD		17,200.00	8,314.68	1,488.08	8,885.32	48.34		
TOTAL EXPENDITURES								
		17,200.00	8,314.68	1,488.08	8,885.32	48.34		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		16,900.00	22,360.01	1,680.00	(5,460.01)	132.31		
TOTAL EXPENDITURES		17,200.00	8,314.68	1,488.08	8,885.32	48.34		
NET OF REVENUES & EXPENDITURES		(300.00)	14,045.33	191.92	(14,345.33)	4,681.78		



CITY OF MT MORRIS
11649 N SAGINAW ST
MT MORRIS MI 48458-2020

Have a Question or Concern?

Stop by your nearest
Huntington office or
contact us at:

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www.huntington.com/
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Huntington Public Funds Analyzed Checking

Account: -----2498

Statement Activity From: 05/01/25 to 05/31/25		Beginning Balance	\$67,326.99
		Credits (+)	2,545.00
		Regular Deposits	895.00
		Electronic Deposits	1,650.00
Days in Statement Period	31	Debits (-)	2,562.76
Average Ledger Balance*	67,646.29	Electronic Withdrawals	2,562.76
Average Collected Balance*	67,635.97	Ending Balance	\$67,309.23
* The above balances correspond to the service charge cycle for this account.			

Deposits (+)

Account:-----2498

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
05/07	300.00		Brch/ATM	05/28	160.00		Brch/ATM
05/07	20.00		Brch/ATM	05/28	75.00		Brch/ATM
05/13	340.00		Brch/ATM				

Other Credits (+)

Account:-----2498

Date	Amount	Description
05/06	1,150.00	BUS ONL TFR FRM CHECKING 050625 XXXXXX6787
05/15	500.00	BUS ONL TFR FRM CHECKING 051525 XXXXXX6787

Other Debits (-)

Account:-----2498

Date	Amount	Description
05/05	490.46	BUS ONL TFR TO CHECKING 050525 XXXXXX6790
05/07	3.84	BUS ONL TFR TO CHECKING 050725 XXXXXX6787
05/07	91.50	BUS ONL TFR TO CHECKING 050725 XXXXXX1386
05/12	775.00	BUS ONL TFR TO CHECKING 051225 XXXXXX6787
05/19	251.96	BUS ONL TFR TO CHECKING 051925 XXXXXX6790
05/22	950.00	BUS ONL TFR TO CHECKING 052225 XXXXXX6787

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